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**REPORT TO: PLANNING AND REGULATORY SERVICES COMMITTEE ON 12 AUGUST 2008**

**SUBJECT: ENVIRONMENTAL HEALTH ENFORCEMENT POLICY**

**BY: DIRECTOR OF ENVIRONMENTAL SERVICES**

**1. REASON FOR REPORT**

- 1.1 To seek approval for an updated enforcement policy for the Environmental Health service.
- 1.2 This report is submitted to Committee in terms of Section E(37) of the Council's Administrative Scheme relating to the exercise of the statutory functions of the Council as Environmental Health Authority.

**2. RECOMMENDATION**

- 2.1 **It is recommended that the Committee approve the Environmental Health Enforcement Policy appended to this report as Appendix 1.**

**3. BACKGROUND**

- 3.1 The previous Enforcement Policy for Trading Standards and Environmental Health was approved in 2000.
- 3.2 The policy needs to be updated to take account of changes in Government and external agency guidance, working practices, changed priorities and new service standards.
- 3.3 Differing service priorities and service standards of Environmental Health and Trading Standards now require individual enforcement policies.

**4. SUMMARY OF IMPLICATIONS**

**(a) Corporate Development Plan/Community Plan/Service Improvement Plan**

The Environmental Health Policy is based on Corporate Development Plan and Community Plan priorities.

**(b) Policy and Legal**

The proposed Environmental Health Policy is specified in Appendix 1. There are no consequent policy or legal implications.

**(c) Resources (Financial, Risks, Staffing and Property)**

The policy aims to ensure that Environmental Health resources are used efficiently and effectively. Without a policy, the service risks a lack of direction and clarity for all stakeholders, including staff. There are no financial or property implications.

**(d) Consultations**

Moray Chamber of Commerce and Moray Citizens Advice Bureau have been consulted and have no comments.

**5. CONCLUSION**

**5.1 That the Committee considers the recommendation in Section 2 above.**

Author of Report: Donnie Mackay, Environmental Health Manager  
Background Papers:  
Ref: DM/JC